

**FAIRVIEW TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING**

*February 1, 2024*

*9:00 A.M.*

The regular meeting of the Supervisors of Fairview Township was called to order at 9:00 A.M. on February 1, 2024 by Chairman Justin Pacansky, followed with the Pledge of Allegiance.

**PRESENT:** Supervisors Mark Gennuso, Peter Kraus, and Justin Pacansky  
Secretary-Treasurer Michelle Barnes, Assistant Secretary-Treasurer Errin Barrett, Planning-Zoning Administrator Brandon Pratt, Assistant Zoning Officer Kellie Tokar, Parks & Recreation Director Nathanael Millet, and Andrew Holland. P.E., Urban Engineers (via Zoom)

**VISITORS:** Dan Stroup – 7447 Matthews Rd ; Mary Ann Mook – West Co News Journal

**CITIZEN'S CONCERNS/INQUIRIES:** Dan Stroup- Thank you for snow removal & assisting the resident with the removal of the downed tree from the sidewalk on Rt. 98. He has noticed low-hanging trees close to the powerlines on Rt. 20 – Justin Pacansky will take care of reporting them

**MINUTES:**

Minutes were unanimously approved from the Regular Meeting January 18, 2024, on motion by Mr. Kraus, seconded by Mr. Gennuso.

**PAYMENT OF BILLS:**

Mr. Kraus made motion to approve check numbers Checks: 20244-20271 and 20273-20279 in the amount of \$58,326.68, seconded by Mr. Gennuso. Unanimous.

Mr. Kraus made motion to approve check number 20272 in the amount of \$100.00, seconded by Mr. Gennuso. Mr. Pacansky abstained. Approved.

## **ENGINEER'S REPORT:**

Mr. Holland reported that the proposed Dollar General's stormwater is on track located at Rt. 98 & Sterrettania.

Fairview Township was granted \$25,000 grant from ECRA for the construction of pickleball courts at Pleasant Ridge Park and will be applying for a DCNR grant, planning on setting up a workshop meeting.

## **PLANNING/ZONING REPORT:**

Mr. Kraus made motion to approve the Sewage Facilities Planning Module, 4466 Bear Creek Road - construction of a SFTF to repair an existing malfunctioning on-lot system serving a 3-bedroom single family residence, seconded by Mr. Gennuso. Unanimous.

Mr. Kraus made motion to approve Resolution 2024-11 Plan Revision for New Land Development – Small Flow Treatment Facility, Michael and Jackie Bernatowicz, 4466 Bear Creek Road, seconded by Mr. Gennuso. Unanimous.

Mr. Kraus made motion to approve Small Flow Treatment Facility Agreement between Fairview Township and Michael and Jackie Bernatowicz, 4466 Bear Creek Road, Fairview, PA 16415, seconded by Mr. Gennuso. Unanimous.

Urban Engineers, Inc. completed its visual assessment of the captioned property. The building located at 580 Dorothy Avenue (Parcel ID 21-12-11-63) was assessed within the context of the Fairview Township Ordinance No. 98-15 for the identification, repair, and removal of structures dangerous to the health, safety, or general welfare of Fairview Township. Due the hole in the roof and no apparent efforts to make repairs, Urban recommends that the structure be classified as dangerous as defined by of the Fairview Township Code of Ordinances Ch. 148, Ordinance No. 98-15, Mr. Kraus made motion to classify 580 Dorothy Avenue, Fairview, PA 16415 as an Unsafe Structure: seconded by Mr. Gennuso. Unanimous.

Mr. Kraus made motion to request Urban Engineers to complete a visual assessment of 3711 Haskell Drive, Fairview, PA 16415 (Parcel ID 21-53-93-42) within the context of the Fairview Township Ordinance No. 98-15 for the identification, repair, and removal of structures dangerous to the health, safety, or general welfare of Fairview Township, seconded by Mr. Gennuso. Unanimous.

## **PARKS & RECREATION REPORT:**

Winter Fun Day at Pleasant Ridge Park was a success, approximately 300-400 in attendance. Thank you for having the parking lot cleared of the snow and thank you to the volunteers from Erie Federal Credit Union

## **SECRETARY-TREASURER'S REPORT:**

Mr. Kraus made motion to approve Resolution 2024-12. A RESOLUTION OF FAIRVIEW TOWNSHIP, ERIE COUNTY, PENNSYLVANIA, A SECOND CLASS TOWNSHIP, AUTHORIZING THE DEPOSIT OF \$57,260.68 INTO A TEN MONTH CERTIFICATE OF DEPOSIT WITH NORTHWEST BANK, AN INSTITUTION INSURED BY THE FEDERAL DEPOSIT INSURANCE CORPORATION, seconded by Mr. Gennuso. Unanimous.

WHEREAS, the Fairview Parks and Recreation Authority ("Authority") was created on May 9, 1980; and

WHEREAS, pursuant to Section 5619(c) of the Pennsylvania Municipal Authorities Act, the Authority requested termination of its existence; and

WHEREAS, on December 12, 2023, the Authority executed a Certificate of Termination; and

WHEREAS, pursuant to Section 5619(c) of the Pennsylvania Municipal Authorities Act, the Township passed Resolution No. 2023-17 approving and accepting the executed Certificate of Termination; and

WHEREAS, upon termination of the Authority, the Authority conveyed the sum of \$57,260.68 to the Township to be invested; and

WHEREAS, pursuant to Section 3204 of the Second Class Township Code, the Township is permitted to invest its funds through certificates of deposit purchased from institutions insured by the Federal Deposit Insurance Corporation; and

WHEREAS, the Township seeks to deposit said funds in a ten-month certificate of deposit with Northwest Bank, which is an institution insured by the Federal Deposit Insurance Corporation, at 5% APY.

NOW, THEREFORE, Fairview Township hereby passes this resolution to deposit the sum of \$57,260.68 in a ten-month certificate of deposit with Northwest Bank, an institution insured by the Federal Deposit Insurance Corporation, at 5% APY.

RESOLVED AND ENACTED this 1st day of February, 2024.

Mr. Gennuso made motion to approve Resolution 2024-13. A RESOLUTION OF FAIRVIEW TOWNSHIP, ERIE COUNTY, PENNSYLVANIA, A SECOND-CLASS TOWNSHIP, AUTHORIZING THE DEPOSIT OF IN EXCESS OF \$3,000,000.00 INTO AN ELITE MONEY MARKET ACCOUNT WITH UNIVEST PURSUANT TO THE SECOND-CLASS TOWNSHIP CODE AND ACT 72 OF AUGUST 6, 1971, seconded by Mr. Kraus. Unanimous

WHEREAS, pursuant to Section 3204(e)(1) of the Second Class Township Code, the Township is permitted to invest its funds in accordance with Act No. 72 of August 6, 1971 entitled "An Act standardizing the procedures for pledges of assets to secure deposits of public funds with banking institutions pursuant to other laws; establishing a standard rule for the types, amounts and valuations of assets eligible to be used as collateral for deposits of public funds; permitting assets to be pledged against deposits on a pooled basis; and authorizing the appointment of custodians to act as pledgees of assets;" and

WHEREAS, Township seeks to transfer in excess of \$3,000,000.00 from a Public Funds Money Market Account at First National Bank into an Elite Money Market Account at Univest.

NOW, THEREFORE, Fairview Township hereby passes this resolution to transfer the sum in excess of \$3,000,000.00 from its Public Funds Money Market Account at First National Bank into an Elite Money Market Account at Univest to increase interest income, in accordance with Act No. 72 of August 6, 1971 and the Second Class Township Code at Section 3204(e)(1).

RESOLVED AND ENACTED this 1st day of February, 2024.

#### **NEW BUSINESS:**

Mr. Kraus made motion to approve Corporate Glass's Proposal in the amount of \$3,340.87 to remove the existing storefront and prepare for new system. Furnish and install new thermally broken storefront framing system with 1" tempered insulated safety glass on each end. Furnish and install (1) RH clear anodized aluminum casement window into the center bay of a new storefront system in breakroom. The provided unit will have an insect screen and 1" insulated tempered safety glass, seconded by Mr. Gennuso. Unanimous.

## **SUPERVISORS' REPORT:**

**Pete:** The Avonia Beach Park received their approved water supply inspection report from the Department of Environmental Protection

**Justin:** Mr. Pacansky is working on a Green Light Go grant application for the Manchester Rd. and Rt. 20 traffic signal.

The meeting was adjourned at 9:23 A.M. on motion by Mr. Kraus, seconded by Mr. Gennuso. Unanimous.

Respectfully submitted,

Errin Barrett  
Asst. Secretary-Treasurer