

**FAIRVIEW TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING**

*March 21, 2024*

*9:00 A.M.*

**CALL TO ORDER:** Chairman, Justin Pacansky \_\_\_\_\_ A.M.

**PLEDGE OF ALLEGIANCE**

**PRESENT:** Supervisors Mark Gennuso, Peter Kraus, and Justin Pacansky  
Secretary-Treasurer Michelle Barnes, Assistant Secretary-Treasurer Errin  
Barrett, Planning-Zoning Administrator Brandon Pratt, Assistant Zoning Officer  
Kellie Tokar, Parks & Recreation Director Nathanael Millet, and Art Martinucci,  
Esquire, Quinn Law Firm

**VISITORS:**

**CITIZEN'S CONCERNS/INQUIRIES:**

Close Regular Meeting \_\_:\_\_

M\_\_\_\_2\_\_\_\_

Open Public Hearing \_\_:\_\_

M\_\_\_\_2\_\_\_\_

**PUBLIC HEARING**

**DANGEROUS STRUCTURE:** The building located at 580 Dorothy Avenue (Parcel ID 21-12-11-63)  
was assessed within the context of the Fairview Township Ordinance No. 98-15 for the  
identification, repair, and removal of structures dangerous to the health, safety, or general  
welfare of Fairview Township. Due the hole in the roof and no apparent efforts to make repairs.

Close Public Hearing \_\_:\_\_

M\_\_\_\_2\_\_\_\_

Open Public Meeting \_\_:\_\_

M\_\_\_\_2\_\_\_\_

The building located at 580 Dorothy Avenue (Parcel ID 21-12-11-63) is classified as a  
dangerous Structure as defined by of the Fairview Township Code of Ordinances Ch.  
148-7, Ordinance No. 98-15.

M\_\_\_\_2\_\_\_\_

Close Regular Meeting \_\_:\_\_

M\_\_\_\_2\_\_\_\_

Open Public Hearing \_\_:\_\_

M\_\_\_\_2\_\_\_\_

**PUBLIC HEARING**

Consider Ordinance 2024-1 to authorize participation, with Harborcreek Township, in an Intergovernmental Cooperation Agreement to process and administer appeals of decisions under the Uniform Construction Code, adopted by both municipalities.

Close Public Hearing \_\_:\_\_

M\_\_\_\_2\_\_\_\_

Open Public Meeting \_\_:\_\_

M\_\_\_\_2\_\_\_\_

Ordinance 2024-1 - An Ordinance of Fairview Township, authorizing the participation, with Harborcreek Township, in an Intergovernmental Cooperation Agreement to process and administer appeals of decisions under the Uniform Construction Code, adopted by both municipalities.

M\_\_\_\_2\_\_\_\_

Resolution 2024-18 Joint Uniform Construction Code Board of Appeals By-Laws.

M\_\_\_\_2\_\_\_\_

**MINUTES:**

Regular Meeting March 7, 2024

M\_\_\_\_2\_\_\_\_

**PAYMENT OF BILLS: (See Attached)**

**General Fund:** Checks: 20374-20411 \$167,511.77

M\_\_\_\_2\_\_\_\_

## **SOLICITOR'S REPORT:**

### **PLANNING/ZONING REPORT:**

Planning Waiver & Non-Building Declaration for Brian Weber. M\_\_\_\_2\_\_\_\_

Brian Weber Subdivision Plans M\_\_\_\_2\_\_\_\_

Country Fair Store #18 Land Development Plans. M\_\_\_\_2\_\_\_\_

Fairview Bible Church Land Development Plans. M\_\_\_\_2\_\_\_\_

Set Dangerous Structure Public Hearing for April 18, 2024 for the structure at 3711 Haskell Drive (Parcel: 21053093004200) M\_\_\_\_2\_\_\_\_

### **PARKS & RECREATION REPORT:**

Purchase a shed for Pleasant Ridge Park \$11,515.00 from Lake Erie Outdoor Structures. M\_\_\_\_2\_\_\_\_

Accept Duraedge's quote for infield mix for the softball fields #1 and #2 at Pleasant Ridge Park in the amount of \$5,450.00. M\_\_\_\_2\_\_\_\_

## **SECRETARY-TREASURER'S REPORT:**

### **UNFINISHED BUSINESS:**

- MS4
- Broadband Internet Service
- Numbering Ordinance

**NEW BUSINESS:**

Go out to bid for the 2024 Road Paving Project.

M\_\_\_\_2\_\_\_\_

Authorize Secretary-Treasurer to advertise 2024 Road Paving Project in the Erie Times.

M\_\_\_\_2\_\_\_\_

Enter into the 2024 joint bid with the Erie County COG for Road Street Materials.

M\_\_\_\_2\_\_\_\_

Enter into the 2024 joint municipal bid for sealcoat.

M\_\_\_\_2\_\_\_\_

**SUPERVISORS' REPORT:**

**Pete:**

**Mark:**

**Justin:**

**PUBLIC COMMENT:**

**ADJOURNMENT:** \_\_\_\_\_A.M.

M\_\_\_\_2\_\_\_\_



March 18, 2024  
03:35 PM

Fairview Township  
Purchase Order Listing By Vendor Name

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Condensed  
Vendors: All  
Rcvd Batch Id Range: First to Last

Open: N  
Rcvd: N  
Bid: Y  
State: Y  
Other: Y  
Exempt: Y

Paid: Y  
Held: N  
Prior Year Only: N

Void: N  
Aprv: N

First Enc Date Range: 03/18/24 to 03/21/24  
Include Non-Budgeted: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CAPIT010	ALERA	24-00217	03/18/24	STATEMENT	clsd	125.85	0.00		
ANDRE020	ANDREW & AMY SABOL	24-00216	03/18/24	REIMBURSEMENT	clsd	54.82	0.00		
FIVES010	ASCENDANCE TRUCKS PENNSYLVANIA	24-00252	03/18/24	PARTS	clsd	529.13	0.00		
BUCKE005	BUCKEYE SANFORD HOMES	24-00219	03/18/24	REFUND	clsd	500.00	0.00		
CARTE010	CARTER LUMBER COMPANY	24-00220	03/18/24	QUIKRETE	clsd	19.50	0.00		
CHELS005	CHELSEA MCQUAID	24-00221	03/18/24	YOGA	clsd	140.00	0.00		
CINTA005	CINTAS CORP	24-00222	03/18/24	UNIFORMS	clsd	119.60	0.00		
CONRA010	CONRAD OFFICE PRODUCTS	24-00223	03/18/24	SUPPLIES	clsd	911.28	0.00		
CTCON005	CT CONSULTANTS	24-00224	03/18/24	PLANNING	clsd	15,033.37	0.00		
ELLAD005	ELLA DWOREK	24-00225	03/18/24	REIMBURSEMENT	clsd	53.49	0.00		
ERIEC030	ERIE CO DEPT OF PLANNING	24-00215	03/18/24	LANDS OF WEBER	clsd	60.00	0.00		
ERIEC020	ERIE COUNTY PLANNING	24-00214	03/18/24	FAIRVIEW BIBLE CHURCH	clsd	150.00	0.00		
FAIRV060	FAIRVIEW FIRE AND RESCUE	24-00226	03/18/24	LST	clsd	61,809.50	0.00		
FNBCO005	FNB COMMERCIAL CREDIT CARD	24-00227	03/18/24	STATEMENT	clsd	3,260.21	0.00		
FORDO005	FORD OFFICE TECHNOLOGIES	24-00228	03/18/24	STATEMENT	clsd	291.98	0.00		
GILBE005	GILBERT'S GARDEN LLC	24-00229	03/18/24	REFUND	clsd	500.00	0.00		

March 18, 2024  
03:35 PM

Fairview Township  
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Page No: 2

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GREEN010	GREEN ACRES						
24-00251	03/18/24	GUIDE RAILS	clsd	15,386.13	0.00		
HABER010	HA BERKHEIMER, INC						
24-00218	03/18/24	LST/EIT	clsd	6,174.79	0.00		
JEFFR005	JEFFREY SHOLLENBERGER						
24-00230	03/18/24	LIFEGUARD	clsd	32.34	0.00		
LAKES030	LAKE SHORE FIRE DEPT						
24-00231	03/18/24	LST	clsd	41,206.33	0.00		
LOREE005	LOREE INGRAHAM						
24-00232	03/18/24	REFUND	clsd	50.00	0.00		
MANUF030	MANUFACTURER'S ASSN NW PA						
24-00233	03/18/24	MEMBERSHIP	clsd	319.00	0.00		
NIKOL005	NIKOL LYBROOK						
24-00234	03/18/24	ART CLUB	clsd	504.00	0.00		
OREIL005	O'REILLY AUTO PARTS						
24-00235	03/18/24	PARTS	clsd	54.92	0.00		
PAONE010	PA ONE CALL SYSTEM, INC.						
24-00237	03/18/24	STATEMENT	clsd	61.99	0.00		
PATHM005	PATH MASTER, INC						
24-00254	03/18/24	LIGHTS	clsd	156.00	0.00		
PENEL010	PENELEC						
24-00236	03/18/24	ELECTRIC	clsd	991.45	0.00		
PERRY010	PERRY MILL SUPPLY						
24-00238	03/18/24	SUPPLIES	clsd	510.67	0.00		
POWEL005	POWELL'S PORTABLE TOILETS						
24-00239	03/18/24	HAND SANITIZER UNIT	clsd	225.00	0.00		
PRINT010	PRINTING CONCEPTS INC						
24-00240	03/18/24	PRINTING	clsd	3,052.21	0.00		
NEOFU005	QUADIENT FINANCE USA, INC.						
24-00253	03/18/24	POSTAGE	clsd	61.11	0.00		
QUILL005	QUILL CORPORATION						
24-00255	03/18/24	BINDERS	clsd	15.96	0.00		
SPUST005	SPUSTA'S AUTO CENTER						
24-00241	03/18/24	INSPECTION	clsd	71.00	0.00		
STEPH020	STEPHENSON EQUIPMENT, INC.						
24-00242	03/18/24	SIGNS	clsd	432.69	0.00		



March 18, 2024  
03:35 PM

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Page No: 3

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SUPER010	SUPERIOR AUTO SUPPLY INC						
24-00243	03/18/24	SUPPLIES	clsd	221.76	0.00		
TARAH005	TARA HOKAJ						
24-00244	03/18/24	OPEN SWIM	clsd	114.66	0.00		
THEOC010	THE OCCUPATIONAL HEALTH						
24-00245	03/18/24	SCREENING	clsd	104.00	0.00		
ULTEA005	UL TEAM STORE						
24-00246	03/18/24	LACROSSE BALLS	clsd	360.00	0.00		
VELOC010	VELOCITY NET						
24-00247	03/18/24	STATEMENT	clsd	25.95	0.00		
WAGNE010	WAGNER GIBLIN INSURANCE						
24-00248	03/18/24	POLICY RENEWAL	clsd	11,621.08	0.00		
WASTE010	WASTE MANAGEMENT						
24-00249	03/18/24	BAGS	clsd	2,200.00	0.00		
Total Purchase Orders:		41	Total P.O. Line Items:	0	Total List Amount:	167,511.77	Total Void Amount: 0.00